

Frequently Asked Questions

Due to confidentiality requirements, Children's Hospital of Wisconsin cannot release patient, donor, employee, physician, volunteer or other mailing lists for the purpose of solicitation of funds or participation in your event or project.

When will I know if my fundraiser has been approved?

You will be notified by Special Events staff within in 5 –7 business days as to the approval status of your proposal. We cannot endorse fundraisers that do not fit our mission and reserve the right to review and request additional information before acting on a proposal.

Can I use Children's name and logo?

Once your fundraiser or project is approved and you have signed the Third Party Event Agreement, you will be provided a logo to use for your promotional materials. Events staff must approve anything with our name and logo before it is printed or distributed. This includes websites and social media.

Will someone from Children's help me plan/run my event?

Special Events staff can provide support materials but cannot manage your fundraiser.

Can I use Children's federal tax identification number?

Children's federal tax identification number may be provided to verify Children's tax-exempt status as a beneficiary.

Can Children's issue tax receipts to my donors?

Children's Hospital of Wisconsin Foundation will provide a tax letter for all donations made directly to the hospital. We cannot provide gift acknowledgements to donors who made gifts to you or any other organization.

Who do I make checks payable to?

Checks can be made payable to Children's Hospital of Wisconsin.

Can I have a raffle at my event?

We cannot provide or "lend" our raffle license to your event. You may hold a raffle if you hold a raffle license and the raffle is compliant with the Wisconsin Department of Gaming regulations.

Will Children's provide items for my auction?

Event organizers are responsible for securing any items for auctions. Children's will provide you with a formal endorsement letter to assist you as you seek support for your auction, fundraiser or project.

Can Children's send a press release or solicit media coverage for my event?

Event Organizers are welcome to contact local media regarding your event. Children's cannot write or distribute any press releases for your event or solicit media coverage on your behalf.

Will Children's design any promotional materials for my event?

Event organizers may use our logo to create any promotional materials within our usage guidelines, but Children's cannot provide design service. Banners with our logo may be provided used upon request.

Does Children's accept toy donations?

The Kohl's Child Life department will happily accept new toys, games, books and art supplies. Please contact the toy donation hotline at 414-266-2787 for more information.

Does Children's provide insurance for my event?

Children's Hospital and Health System Foundation cannot assume any liability for an event conducted on its behalf.

Will Children's find volunteers for my event?

Event organizers are responsible for coordinating volunteers for your event.

How do I pay the expenses from my event?

Children's cannot fund or financially support community fundraisers. Event organizers are responsible for covering all expenses and will not be reimbursed by Children's Hospital. For these reasons, as you start to collect money you will want to keep some funds on hand to help pay your expenses. In your planning process, make sure to develop a budget reflecting the type of event you are having and the many costs related to the event. We can provide you with a budget planning worksheet at your request to assist in your planning.